

**OFFICE OF SUPERINTENDENT OF INSURANCE
PRODUCER LICENSING BUREAU
1120 PASEO DE PERALTA, ROOM N-446
SANTA FE, NEW MEXICO 87501
855-427-5674**

LIMITED SURETY AGENT APPLICATION

**Pre-Licensing Requirements per NMSA 1978, Section 59A-51-4.1, and 13.20.2.9, 13.20.2.10,
13.20.2.11 (B) and 13.20.2.12 (B) NMAC**

Each applicant shall complete 10 clock hours of pre-licensing classroom education. A clock hour is defined as “50 minutes of continuous formal pre-licensing or continuing education classroom education” in 13.20.2.7 NMAC. In addition, the applicant shall complete thirty hours (30) of on-the-job training under the direct supervision of a licensed bail bondsman who shall certify in writing that the applicant has been taught the subjects pertinent to the duties and responsibilities of a bail bondsmen, including ethics and all laws and rules related to the bail bond businesses.

1. Please provide us with the name of the authorized surety insurer you will be appointed with per NMSA 1978, Section 59A-51-4(G).

Name: _____

2. Please provide us with a recent credential-sized full-face photograph with proof of identity per NMSA 1978, Section 59A-51-5(D).



3. NON-RESIDENT ONLY– Please complete and provide the Appointment Form per NMSA 1978, Section 59A-51-5(E).
4. NON-RESIDENT ONLY – Please complete and provide the attached written agreement to appear before the Superintendent of Insurance pursuant to a notice of hearing, show cause order or subpoena issued by the Superintendent per NMSA 1978, Section 59A-51-5(F).

5. Please provide a written statement acknowledging that you will complete annual continuing education requirements pursuant to 13.20.2.16 NMAC and 13.4.7 NMAC and you will renew your license annually before April 30th of each year per NMSA 1978, Section 59A-51-4.1(B) and 59A-51-10.
6. Please provide us with a written statement that you will annually, prior to March 1, file with the Office of Superintendent of Insurance, an alphabetical list of all solicitors whose appointments and license in this state is to be continued in effect, accompanied by payment of the renewal fees per NMSA 1978, Section 59A-51-12.
7. NON-RESIDENT ONLY – Please be advised that you must keep a current business, mailing, residence, and email address on file with the Producer Licensing Bureau, Office of Superintendent of Insurance pursuant to 13.20.2.9(B)(1) NMAC.

Please attest to the following:

- I am not less than eighteen years of age.
- I am a high school graduate or have passed a high school equivalency examination.
- I am not law enforcement, adjudicating, jail, court, or prosecution official or an employee thereof or an attorney, official authorized to admit to bail or state or county officer.
- I have a good personal and business reputation.
- When I discontinue writing bail bonds during the period for which I am licensed, I shall notify the clerks of the courts with whom they are registered of such discontinuance.
- When I am posting a bail bond, I will show that I have a valid license issued by the OSI.
- When I am countersigning bonds for another bail bondsman, I will show proof that I am employed by the authorizing bail bondsmen.
- I will keep the records required by Subsections A and B of 13.20.2.21 NMAC for at least three years after final termination of liability on the bond and the records required by Subsection C of 13.20.2.21 NMAC for at least five years after final termination of liability on the bond.

AFFIRMATION UNDER PENALTY OF PERJURY

The undersigned hereby declares and affirms under penalty of perjury under the laws of the State of New Mexico, that all the information submitted, and the attachments are true and correct to the best of my knowledge and belief. I understand that submitting false or misleading information in connection with this application is grounds for license revocation and that I may be subject to civil or criminal penalties for submitting false or misleading information with this application.

Signature _____

Date _____

Printed Name _____

Please provide us with the following per 13.20.2.9 NMAC:

- Applicant must provide personal history and business experience (resume).
- Applicant must provide proof of experience or special training or education in the bail bond business.
- Applicant must provide proof of any previous license(s) to transact bail bonds or any other insurance business in New Mexico or elsewhere.
- Applicant must provide whether any bail bondsman, insurance or other professional license of the applicant was ever refused, suspended, or revoked. If yes, please provide documentation showing the grounds of refusal, suspension, or revocation and any other necessary or relevant documentation to the incidence of the refusal, suspension, or revocation.
- Applicant must provide whether any insurer or bail bondsman claims that the applicant is indebted to it, and if so, the details of the claim.
- Pursuant to NMSA 1978, Section 59A-11-22, Duty to Report: After license is issued, a licensee shall report to the Superintendent any administrative action taken against the licensee in another jurisdiction or by another governmental agency in this state within thirty days of the final disposition of the matter. The report shall include a copy of the order, consent to order, or other relevant legal documents. Within thirty days of an initial pretrial hearing date, a licensee shall report to the Superintendent any criminal prosecution of the licensee taken in any jurisdiction. The report shall include a copy of the initial complaint filed, the order resulting from the hearing and any other relevant legal documents.